

Navigating Grants Online...

The Grants Online system was built to be as intuitive and easy to navigate as possible. The system development is continually progressing and is nearing completion. As the iterative development process advances, both NOAA and STG/BearingPoint are testing the system to verify it is an intuitive environment. One way to measure the system's intuitive capacity is to examine navigation.

There are numerous ways to navigate through the Grants Online system. Due to the many user types that play a role in the grants lifecycle process, the system was developed to emulate a circular path. The circular nature of Grants Online allows different users to go directly to the part of the system that is relevant to their job function and task that needs to be completed, without having to start at the beginning and navigating through non-essential screens.

Users can access their particular assignment by activating the link under the task heading in the Inbox (see graphic on second page). Additionally, users can navigate to the heading page such as the one shown on the right (RFA). These header pages will have links to corresponding documents. The cyclical path the system allows for will help facilitate accessibility for all user types within Grants Online.



Who To Know...

The Skill Building phase of training kicks off shortly with the first of many training classes scheduled to begin on October 25 in Gaithersburg, MD. Before training commences, we would like to introduce the **Training Team**:

Mark La Fave: Team Lead; FPO, RFA, and GMD Instructor

<u>Charlotte Arnoldson</u>: FPO and RFA Instructor; Webinar leader

<u>Jennifer Hippert</u>: FPO, RFA and GMD Instructor; Webinar leader

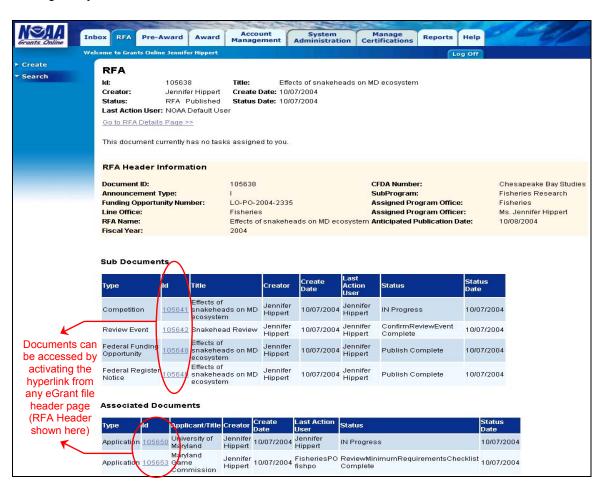
<u>Jennifer Cha</u>: FPO and RFA Course Instructor: Webinar leader

The training team is looking forward to working with you!

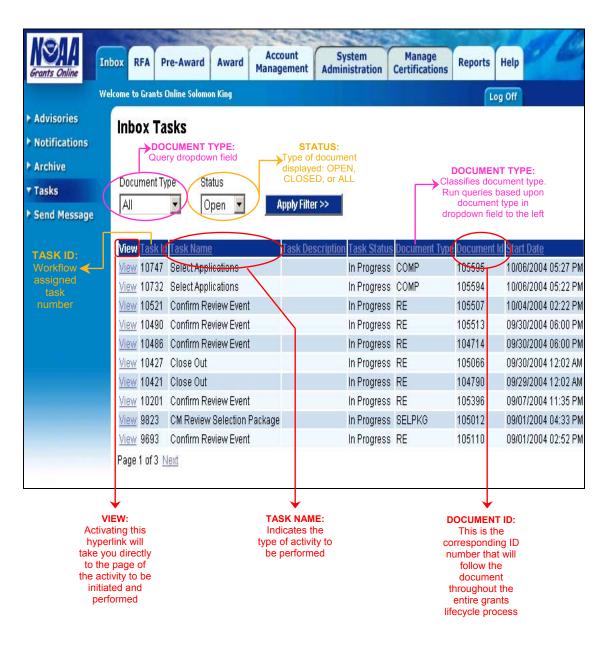
Message To Our NOAA Community

The third installment of the Grants Online newsletter is intended to demonstrate ways for you to navigate the Grants Online system. We invite you to please read this newsletter in its entirety, as it will provide you with valuable information about Grants Online. As always, we welcome your feedback and ask that you submit any questions, comments or concerns to our GrantsOnline.QandA@noaa.gov email address.

- Grants Online Training Team



Inbox Tasks



Community Focus...Review and Approve Users

The review and approve community at NOAA consists of many types of users. These users play a vital role in the grants lifecycle process. The various tasks they need to perform in the system are easily accessible and intuitive. For this reason, specific groups have been identified and will receive targeted training based upon their role in the Grants Online system. The Review and Approve User groups are identified as:

- Financial Assistance Law Division (FALD)
- Office of Legislative and Intergovernmental Affairs (OLIA)
- Office of the Inspector General (OIG)
- Budget Officer
- National Environmental Policy Act (NEPA) Official
- Selecting Officials
- Requestor
- Public Affairs

As most of these user groups will have minimal activities in the system, they will receive effective training via self-paced tutorials and Webinars. The user groups needing slightly more detailed guidance (FALD, Budget Officers) will receive training through both live and self-paced Webinars. Additional information regarding these training sessions can be found on the Grants Online PMO website:

http://www.ofa.noaa.gov/~grantsonline/gol_training.html

Training Update

The **Skill Building** phase of training begins October 25th and will and run through December 3rd. The Grants Online training team is still accepting registration forms. These sessions will be broken down in order to ensure that training is targeted to the specific audience/user group. You can view the Skill Building training schedule and learn more about what each session entails by going to the training page on the Grants Online PMO website: http://www.ofa.noaa.gov/~grantsonline/whats_new.html

Did You Know...

...Navigation tips and tools will be provided during the Skill Building phase of training?

Important Contact Information

Website Address for Grants Online Information (Training, FAQ's, Documents, etc.): http://www.ofa.noaa.gov/~grantsonline/whats_new.html
Training questions, Grants Online questions, etc. can be sent to: GrantsOnline.Training@noaa.gov
BearingPoint Training Team: Katie Hermosilla, Mark La Fave, Charlotte Arnoldson, Lionel Ovide, Jennifer Hippert, and Jennifer Cha